

## Part time Kitchen and Bath Showroom Assistant

\$12-\$15 an hour depending on productivity.

ACS is a kitchen and bath studio focused on providing designers the best tools and support possible so they can better serve their clients. Our two showrooms are located in Edmonds and Sumner WA and are open by appointment only. We currently have independent designers serving Snohomish, Island, King, Kitsap, Pierce, and Chelan counties. We are looking for an individual who is excited to work directly with the owner and gain the skills necessary to thrive in Seattle/Tacoma's competitive kitchen and bath industry.

Website: <http://www.AmericanCabinetSuppliers.com>

- Process leads for showroom designers, then track and evaluate lead conversions by area, lead source, and designer.
- Assist owner in maintaining marketing and social media plans for the company.
- Maintain, track, and order showroom samples and marketing materials.
- Help with showroom meetings, NKBA events, and special training opportunities.
- Assist lead designer with site measures, design process and client meetings.
- Manage material sourcing, pricing, and delivery.
- Must have reliable transportation and access to a computer.